

Virginia Government and Law

25-26 October 2018

Roanoke County Public Library-Vinton Branch

This course covers the structure of Virginia state and local government; the Dillon Rule, intergovernmental relations, how to use Opinions of the Attorney General, FOI and Conflict of Interest, the role of the Compensation Board, and public meetings.

Course: Elective for deputies. Treasurers may take for points only.
Elective for COR and Deputy Commissioners

For more information see the *Certification Handbook*.

If you have questions on certification, contact Al Spengler at aws@virginia.edu

Instructor: Fred Parker, Treasurer, Washington County

Registration Site: <https://commerce.coopercenter.org/ccps/login.php>

Registration Fee: \$185 Member (TAV and CRAV members)
\$235 Non-Member (all others)

Registration Deadline: 15 October 2018

Fee includes course material, **lunch day one only**, and breaks.

If you need a special meal (vegetarian, vegan, gluten free), please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.

A \$20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled. **After you select your event, don't forget to check the box before the class in order to complete your on-line registration.**

Payment: On-line with a credit card
Check, electronic transfer or LPO also accepted

To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Make checks payable to: **University of Virginia**

Mail to: Treasurers' Association of Virginia
c/o Cooper Center for Public Service
PO Box 400206
Charlottesville, VA 22904-4206

Class Schedule and Information

Day One **Registration & Continental Breakfast: 8:30 to 9:00 a.m.**
Class begins at 9:00 a.m. and ends around 4:30 p.m.

Day Two **Class Begins: 8:30 a.m. (subject in change on Day One)**
Exam will start before lunch around 11:00 a.m. (**2 Hours; Closed Book**)

What to Bring to Class: Several #2 Pencils
 Assorted Highlighters
 Post-it and/or Sticky Notes

Grades: Grades are posted on line--usually within 10 days of end of class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out a an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: www.coopercenter.org and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson Bennett at the Center at 434-982-2144 and she can tell you your grade.

Meeting Location

The **Roanoke County Public Library – Vinton Branch** is located at **300 S. Pollard Street** in **Vinton, VA 24179**. 540-857-5043

You can find maps to the library at this website:

<http://www.roanokecountyva.gov/facilities.aspx?page=detail&rid=45&MOBILE=ON>

If you are staying at the **SpringHill Suites**, the hotel will offer a free shuttle from the hotel to the Vinton Library. They will drop off and pick up. See schedule on next page.

If you are commuting, there is plenty of free parking at the library.

Hotel Information

SpringHill Suites by Marriott

301 Reserve Avenue
Roanoke, VA 24016

540-400-6226

Room Block Name	Treasurers' Association – Virginia Government & Law
Cut-off Date	28 September 2018
Room Rate	\$107 single/double
Hotel Amenities	free Wi-Fi, fitness center, indoor pool
Parking	Free
Shuttle	Free shuttle between hotel and higher education center Shuttle will leave the hotel at 8:00 a.m. each day.
Cancellation Policy	48 Hours

Hotel has only a limited number of doubles, so if you need a double room, reserve one today.

Only a limited a rooms have been blocked. If you try and they are full, contact AI at aws@virginia and he can have them add more rooms to the block.

Directions

I-81 to 581 7 miles to Wonju Exit - straight to 1st traffic light - turn left - go to second traffic light and turn right on Reserve Avenue. Hotel is on the left.

Other hotel amenities can be found at their website:

<https://bit.ly/2ORuFNP>