

# Short Term Investments

**September 14-15, 2017**

## Roanoke County Public Library – Vinton Branch

Kathleen L. Bowe, Managing Consultant, and Dave J. Calvert, Sr. Managing Consultant, both with PFM Asset Management LLC will be teaching the course.

This class introduces fundamental cash management strategies and techniques for governments. It covers the important elements of cash collection, disbursement, and reporting. Participants will learn the latest in cash management procedures, policies, and technology. The seminar will also provide tips for getting the most out of your banking relationship and show how to use the RFP process to get better services from your bank and minimize the cost to the government.

This course is a mandatory course for initial certification for treasurers. Treasurers, who have already taken it may take it for points only, if it is has been more than four years since you last took the course. Deputies may take it for either course credit or points credit. For more information see the **Certification Handbook**, which can be downloaded from the TAV website.

If you have questions on certification, contact Al Spengler at [aws@virginia.edu](mailto:aws@virginia.edu)

**Registration Deadline is: September 1, 2017**

You can register on-line at the Cooper Center website:

<https://commerce.coopercenter.org/ccps/login.php>

*(Please note this link has changed; please bookmark the new site.)*

**All registrations must be completed on-line. How to register is explained on the web site. You will need a password to log onto the online registration system.**

**Only register one person at a time. After you select your event, don't forget to check the box before the class in order to complete your on-line registration.**

Payment can be made on-line with a credit card. You can also pay by check, electronic transfer or LPO. To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Checks should be made payable to the **University of Virginia** and mailed to **Treasurers' Association of Virginia**, Cooper Center for Public Service, PO Box 400206, Charlottesville, VA 22904-4206.

Registration Fee:   **\$185 for TAV and VGFOA**           **\$260 for non- members**

A \$20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled.

**Lunches both days as well as refreshment breaks both days are included in the registration fee. If you need a vegetarian meal, please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.**





## Lodging

### Lodging Information

A small block of rooms has been made at the **Cambria Hotel & Suites** under the name **Treasurers' Association**. The hotel offers free parking and free Wi-Fi and has fitness center.

Room rates:           **\$107 King Suite**                   **\$107 for Double**

**Room Reservation Deadline: August 25, 2017**

**The hotel has only a limited number of double, so if you need a double room, reserve one today!**

**Note:** The hotel offers a free shuttle; shuttle will leave the hotel for the Vinton Library:

**8:00 a.m. on September 14**

**8:00 a.m. on September 15.**

#### **CAMBRIA HOTEL & SUITES**

**301 Reserve Ave**

**Roanoke, VA 24016**

**Phone: (540) 400-6226**

Directions to the hotel and other amenities offered by the hotel can be found at their website:

**<https://www.choicehotels.com/virginia/roanoke/cambria-hotels>**