

Level III Accounting Course

24-25 October 2019

UVVA/VA Tech Higher Education Center, Richmond, VA

You must have taken and passed either the Accounting Certificate Level I course or the Challenge Exam and taken and passed the Accounting Certificate Level II course.

Registration Deadline: 11 October 2019

Background Information

To earn the certificate in Accounting, you need to complete the Level I, Level II and Level III Accounting Courses.

Bruce Chase, Professor of Accounting and Director, GNAC, Radford University, will teach this course.

Course Description

Level 3: Financial reporting and CAFR

This day and ½ day course covers the government-wide statements and the contents of the Comprehensive Annual Financial Report (CAFR). A major focus of the course is on how to use the different reports in a CAFR to evaluate a government's financial performance. It will use a class exercise to demonstrate ways to evaluate performance. In addition, how the government-wide statements are constructed is covered.

The course will incorporate several in class exercises.

Registration fee is \$210 and includes course materials, continental breakfast (both days), breaks, and lunch (first day only). ***There is no lunch on day two as the exam is before lunch.***

The course exam is open book; It contains 50 questions and there is a 2 hour time limit.

Class Schedule

Thursday, October 24: Continental Breakfast: 8:30 – 9:00 a.m.
 Class: 9:00 a.m. – 4:30 p.m.
 Lunch: 12:00 Noon – 1:00 p.m.

Friday, October 25: Continental Breakfast: 8:00 – 8:30 a.m.
 Class: 8:30 a.m. – 10:45 a.m.
 Exam: 11:00 a.m. – 1:00 p.m.

Remember to bring the following materials with you to class:

Several #2 pencils

Assorted highlighters and/or stickies for marking important passages in the text.

Remember to bring a copy of locality's most recent Comprehensive Annual Financial Report (CAFR) with you to class; students from the same locality can share.

Grades:

Grades are posted on line--usually within a week of the end of the class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out a an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: www.coopercenter.org and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson Bennett at the Center at 434- 982-2144 and she can tell you your grade.

Hotel Information

Fairfield Inn and Suites by Marriott Richmond North West

9937 Mayland Drive
Richmond, VA 23233

804-545-4200

www.fairfieldinn.com/ricfi

Room Block Name:	Treasurers' Association of Virginia
Cut-off Date:	9 October 2019
Room Rate:	\$93 single/double
Hotel Amenities	free Wi-Fi, free breakfast, fitness center, pool
Parking	Free
Cancellation Policy	48 Hours

Only a limited a rooms have been blocked. If you try and they are full, contact AI at aws@virginia and he can have them add more rooms to the block.

The hotel is approximately 2.1 miles from the University of Virginia Richmond Center.

Click this link to book your room: <https://tinyurl.com/yxgb6uhl>

For detailed directions from your locality to the Fairfield Inn, go to their website:
<http://www.marriott.com/hotels/maps/travel/ricfi-fairfield-inn-and-suites-richmond-northwest>

University of Virginia Richmond Center

Room TBA

The **University of Virginia Richmond Center** is located at **2810 N. Parham Road**, Henrico VA 23294 (804-662-7464).

Free parking is available. Do **not** park in spaces marked “Visitor”.

From Washington (North)

Take I-95 South to Exit 84B, connecting with 295 North. Continue on 295 North for 10 miles to Exit 53, merging onto I-64 East. Take I-64 East for 3.2 miles to Exit 181 Parham Road. Turn left at the top of the ramp onto Parham Road North. Remain in the left lane for .3 miles and merge into the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

From Petersburg (South)

Take I-95 North to Exit 79, I-64 West. Travel 5.4 miles to Exit 181B Parham Road North. This is the first Parham Road exit. Immediately merge over to the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

From Downtown Richmond

Take the RMA I-195 to I-64 West. Exit I-64 via the ramp at Exit 181B Parham Road North. This is the first Parham Road exit. Immediately merge over to the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

From the Airport (East)

Take I-64 through Richmond to I-64 West toward Charlottesville. Exit I-64 via the ramp at Exit 181B Parham Road North. This is the first Parham Road exit. Immediately merge over to the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

From Charlottesville (West)

Take I-64 East. Take Exit 181 Parham Road. Turn left at the top of the ramp onto Parham Road North. Remain in the left lane for .3 miles and merge into the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

Website can be found at:

<http://www.scps.virginia.edu/locations/location-detail/richmond>