

## Level III Accounting Course

**August 1-2, 2016**

**Higher Education Center, Roanoke**

Space is limited to 34 students, so register early.

**Registration Deadline: July 25**

### Background Information

To earn the certificate in Accounting, you need to complete the Level I, Level II and Level III Accounting Courses. **You must have taken Level I (or passed the challenge exam) and Level II to take Level III.**

Level III is also being held at joint summer conference, which is held in conjunction with the Commissioners of the Revenue, in Virginia Beach on August 9-10, 2016.

### Course Description

#### **Accounting Level II: Understanding Governmental Accounting**

This course covers the government-wide statements and the contents of the Comprehensive Annual Financial Report (CAFR). A major focus of the course is on how to use the different reports in a CAFR to evaluate a government's financial performance. It will use an class exercise to demonstrate ways to evaluate performance. In addition, how the government-wide statements are constructed is covered.

This is a day and ½ day class.

The course will incorporate several in class exercises.

### Instructor

Bruce W. Chase, CPA. Ph.D.

Bruce Chase is a professor of accounting and the director of the Governmental and Nonprofit Assistance Center (GNAC) at Radford University. Bruce has written numerous articles on governmental and nonprofit accounting and is a frequent speaker on these topics. He was awarded the Association of Government Accountants' (AGA) National Education and Training Award in 2002, outstanding service award from the VGFOA in 2000 and the VSCPA's Broadus Award in 1997.

**Registration fee is \$210** and includes course materials, continental breakfast (both days), breaks, and lunch (first day only). ***There is no lunch on day two as the exam is before lunch.***

The course exam is open book; It contains 50 questions and there is a 2 hour time limit.

### Class Schedule

Monday, August 1  
Continental Breakfast: 8:30 – 9:00 a.m.  
Class: 9:00 a.m. – 4:30 p.m.  
Lunch: 12 Noon – 1:00 p.m.

Tuesday, August 2  
Continental Breakfast: 8:00 – 8:30 a.m.  
Class: 8:30 a.m. – 11:00 a.m.  
Exam: 11:00 a.m. – 1:00 p.m.

## Directions

### Higher Education Center, Roanoke

108 North Jefferson Street  
Roanoke, VA 24016

From 581 heading South, take Exit 5. Turn right onto Wells Ave. Proceed past the Hotel Roanoke. Cross Jefferson St. Take next left into Jordan Alley to Parking Lot **1**

From 220/581 heading North, take Exit 4E, immediately turn right onto Williamson Road. Proceed south to Wells Ave., and turn right onto Wells. Cross Jefferson St. Take next left into Jordan Alley to Parking Lot **1**

**Note:** If you are staying at the **Cambria Hotel & Suites** (see *hotel info below*), ride their free shuttle over to the Higher Education Center to avoid parking fees.

### Where to Park at the Higher Ed Center

Parking is available as follows:

**Day - Monday through Friday: Permit or parking fee required 7:00 a.m. to 4:00 p.m.**

- 1** West side of RHEC (surface parking lot)
- 2** Lot on First Street (Between Loudon Ave. and Wells Ave.)
- 3** Parking Garage (use entrance on Centre Ave., across from RHEC parking lot)
- 4** Lot on Centre Avenue (Between Shenandoah Ave. and First St.)

**Daily and Event Parking (Monday through Friday - 7:00 a.m. to 4:00 p.m.): Daily parking fees for lot **1** and garage **3** are 50 cent per hour or \$6.00 per day.**

Fees for lot **1** are collected via a regularly monitored self-payment box that is located on the median strip that separates lot **1** and Jordan Alley. Fees for garage **3** are collected by an attendant at the garage entrance/exit booth. All parking fees are collected by the City of Roanoke. (Note: There is a change machine located just inside of the RHEC main entrance by the café door.)

*The Roanoke Higher Education Center does not provide parking receipts.*

Website: <http://www.education.edu/>

## Lodging Information

A small block of rooms has been made at the **Cambria Hotel & Suites** under the name **Treasurers' Association**. The hotel offers free parking and free Wi-Fi and has fitness center.

The room rates are: **\$104 King Suite** and **\$124 for Double**. **Deadline: July 1, 2016.**

**The hotel has only a limited number of double, so if you need a room, reserve one today!**

**Note:** The hotel offers a free shuttle; shuttle will leave the hotel for the Higher Ed Center at 8:15 a.m.

### CAMBRIA HOTEL & SUITES

301 Reserve Ave  
Roanoke, VA 24016  
Phone: (540) 400-6226

Directions to the hotel and other amenities offered by the hotel can be found at their website:

<https://www.choicehotels.com/virginia/roanoke/cambria-hotels>