

Ethics in Government Course

March 11, 2016

Brittingham – Midtown Community Center, Newport News

Course Description:

Ethics generally refers to the standards, which ought to govern human behavior. It is concerned with the process by which we clarify what is right and wrong and in guiding us to make ethical decisions. As a public manager, one often faces difficult ethical choices and unavoidable ethical dilemmas. The workshop introduces you to major ethical issues in government and provides a framework for making ethical decisions as a public servant.

Instructor:

Dr. Kiertisak Toh is Assistant Professor (Special Purpose) of Economics at Radford University and a Senior Fellow with the Duke Center for International Development, Sanford School of Public Policy, Duke University. He has extensive experience in development administration and the management of U.S. foreign assistance. Prior to joining Radford University, Dr. Toh was a senior executive with 25 years of experience with the United States Agency for International Development (U.S. State Department) and attained the presidentially commissioned rank of Minister of Counselor in the U.S. Senior Foreign Service.

This course is a required course for treasurers if you are participating in the office accreditation program. It is an elective course for deputies. The course is worth 5 points (7 pass the exam.) If you have questions on certification, contact Al Spengler at aws@virginia.edu

Registration Deadline is: March 4, 2016

The enrollment form is online at the TAV web site at: <http://www.vatreas.com>. Clicking on course registration here will take you to the Weldon Cooper Center for Public Service web site at the University of Virginia. **All registrations should be done on-line. How to register is explained on the web site. You will need a password to log onto the online registration system.**

Payment can be made on-line with a credit card. You can also pay by check, electronic transfer or LPO. To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Checks should be made payable to the **University of Virginia** and mailed to **Treasurers' Association of Virginia**, Cooper Center for Public Service, PO Box 400206, Charlottesville, VA 22904-4206.

The registration fee is **\$160 for TAV and CRAV** members and **\$210 for non- members**. A \$20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled.

Lunch as well as continental breakfast and refreshment breaks are included in the registration fee. If you need a vegetarian meal, please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.

Class Schedule and What You Need to Bring with You

Registration and Continental Breakfast is from 8:30 to 9:00 a.m.

Class begins at 9:00 a.m. and ends around 3:00 p.m.

Open Book Exam begins approximately 3:00 p.m. following the conclusion of the course. You have one hour to complete the exam and can leave when you are finished.

Treasurers must take the exam to meet the requirement for office accreditation.

Remember to bring the following materials with you to class:

Several #2 pencils

Assorted highlighters and/or stickies for marking important passages in the text.

Grades are posted on line--usually within a week of the end of the class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: www.coopercenter.org and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson at the Center at 434-982-2144 and she can tell you your grade.

Brittingham-Midtown Community Center

The **Brittingham-Midtown Community Center** is located at **570 McLawhorne Drive** in **Newport News**. McLawhorne Drive is just off Jefferson Avenue (VA Route 143). Phone: 757-591-4853. There is plenty of free parking.

Follow the signs once you turn off Jefferson Avenue onto McLawhorne Drive. Enter the main entrance and you will come to information desk. The classroom will be to the left.

DIRECTIONS

You can use direction websites such as Googlemap.com or mapquest.com to obtain directions from your locality to the meeting site. Below are some sample directions.

From Richmond:

Take I 64-East. Merge onto Jefferson Avenue/VA-143 East via Exit 255A. Proceed 6.2 miles. Turn right onto McLawhorne Drive. Follow signs for the Community Center.

From Suffolk:

Take US-13 North/US-58 East/US-460 East to I-664 North. Merge onto I-664 North towards Newport News/Hampton. Take the Jefferson Avenue/35th Street/US-60 West, Exit 5. Keep left to take the Jefferson Avenue ramp. Turn left onto Jefferson Avenue/VA-143 W. Proceed 4.3 miles. Turn left onto McLawhorne Drive. Follow signs for the Community Center.

Lodging Information TBA