

Class Schedule and Information

Day One **Registration & Continental Breakfast: 9:00 to 9:30 a.m.**
Class begins at 9:00 a.m. and ends around 4:30 p.m.

Day Two **Class Begins: 8:45 a.m.** (*subject in change on Day One*)
Exam will start before lunch (2 Hours; Open Book)

What to Bring to Class: Several #2 Pencils
 Assorted Highlighters
 Post-it and/or Sticky Notes

Grades: Grades are posted on line--usually within 10 days of end of class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out a an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: www.coopercenter.org and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson Bennett at the Center at 434-982-2144 and she can tell you your grade.

Class Location and Directions

We are meeting in the building called the **Executive Plaza** located at **600 Caroline Street** in **Fredericksburg** (Zip 22401). The classroom is on the **7th floor** in the administrative offices for the Fire Department. It is the only 7-story building in the historic downtown area.

The Parking Garage is located on the corner of Sophia and Wolfe Street, directly behind the Executive Plaza building. Here is link about the parking garage.

<http://www.fredericksburgva.gov/index.aspx?NID=206>

From Points South of Fredericksburg

Take Exit 130 A onto VA Route 3 towards Fredericksburg. Go 2.12 miles
Turn slight left onto Lafayette Blvd/ US Route 1 Business. Go 1.12 miles
Turn left onto Caroline Street/US Route 1 Business/US Route 17 Business North.
601 Caroline Street will be on our right.

**For Directions from other starting locations, use
Googlemap, Mapquest, or other search engines.**

Hotel Information

Courtyard by Marriott Fredericksburg

620 Caroline Street

Fredericksburg, VA 22401

540-373-8300 or 800-321-2211

Website: <http://tinyurl.com/7s3pa8n>

Room Block Name:	Treasurers' Association of Virginia
Cut-off Date:	3 March 2019
Room Rate:	\$94 single/double
Hotel Amenities	free Wi-Fi, fitness center and indoor pool
Parking	\$12 day self-parking or valet
Cancellation Policy	48 Hours

Only a limited a rooms have been blocked. If you try and they are full, contact Al at aws@virginia and he can have them add more rooms to the block.

The hotel is across the street from the meeting site.

Hotel requires Government ID for this rate: bring your ID with you!

Click this link to book your room: <http://tinyurl.com/yd96x4v2>

Parking Tip

The parking garage behind the meeting site is the same garage the Marriott uses to park cars. The max charge at the garage is \$8 per day. Save money by parking there yourself and telling the hotel you are parking on the street.

Directions to Courtyard by Marriott

The hotel is located approximately 10 minutes off I-95 exit 130.

Map and directions to the hotel can be found at hotel website:

<http://tinyurl.com/ydemz8yl>