

Collection of Delinquent Taxes Course

March 20-21, 2017

Fredericksburg, VA

Jeff Scharf, partner, Taxing Authority Consulting Services (TACS) will be co-teaching the course along with Gary Sabean, former deputy Treasurer, Arlington County.

Tools that can be used to collect delinquent taxes that will be covered in the course include: distress, treasurer's lien, set-off debt, administrative summons, DMV withholding, court process, bill in Equity, Escheat.

This course is a **mandatory** course for initial certification for treasurers. It is an elective for deputies. For more information see the ***Certification Handbook***.

If you have questions on certification, contact Al Spengler at aws@virginia.edu

Course Registration Deadline is:

March 13, 2017

The enrollment form is online at the TAV web site at: <http://www.vatreas.com>. Clicking on course registration here will take you to the Weldon Cooper Center for Public Service web site at the University of Virginia. **All registrations must be completed on-line. How to register is explained on the web site. You will need a password to log onto the online registration system. Only register one person at a time. After you select your event, don't' forget to check the box before the class in order to complete your on-line registration.**

Payment can be made on-line with a credit card. You can also pay by check, electronic transfer or LPO. To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Checks should be made payable to the **University of Virginia** and mailed to **Treasurers' Association of Virginia**, Cooper Center for Public Service, PO Box 400206, Charlottesville, VA 22904-4206.

The registration fee is **\$185** for **TAV members** and **\$260** for **non-members**.

A \$20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled.

Lunches as well as refreshment breaks both days are included in the registration fee. If you need a vegetarian meal, please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.

Class Schedule and What You Need to Bring with You

Day One **Registration 8:30 to 9:00 a.m.**
Class begins at 9:00 a.m. and ends around 5:00 p.m.

Day Two **Class** will begin at **8:30 a.m.** and ends after lunch.
Exam follows lunch.

Open Book Exam begins following the conclusion of the course.
You have three hours to complete the exam and can leave when you are finished.

Remember to bring the following materials with you to class:

Several #2 pencils

Assorted highlighters and/or stickies for marking important passages in the text.

Grades:

Grades are posted on line--usually within a week of the end of the class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: www.coopercenter.org and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson Bennett at the Center at 434-982-2144 and she can tell you your grade.

Meeting Location

We are meeting in the building called the **Executive Plaza** located at **600 Caroline Street** in **Fredericksburg** (Zip 22401). The classroom is on the **7th floor** in the administrative offices for the Fire Department. It is the only 7-story building in the historic downtown area.

The Parking Garage is located on the corner of Sophia and Wolfe Street, directly behind the Executive Plaza building. Here is link about the parking garage.

<http://www.fredericksburgva.gov/index.aspx?NID=206>

From Points South of Fredericksburg

Take Exit 130 A onto VA Route 3 towards Fredericksburg. Go 2.12 miles
Turn slight left onto Lafayette Blvd/ US Route 1 Business. Go 1.12 miles
Turn left onto Caroline Street/US Route 1 Business/US Route 17 Business North.
601 Caroline Street will be on our right.

For Directions from other starting locations, use Googlemap, Mapquest, or other search engines.

Lodging

The **Courtyard by Marriott Fredericksburg** is located at **620 Caroline Street** in downtown **Fredericksburg, 22401**. It is on the same block as the meeting location.

Make your reservation today by calling the Marriott direct at: **540-373-8300**. Hotel offers a government rate of **\$91.00 Standard King or \$91 Standard Two Queen per night**. **Check-in is 3:00 p.m. and Check-out is 12 noon.**

Parking is \$12 per night either self park or valet park.

Rooms have wireless Internet connection; rate includes fitness center, indoor heated pool. Rooms have a mini refrigerator, coffee maker, and microwave.

You must state that you are with the **TAV - Treasurers' Association of Virginia** to obtain this special rate. **Cut-off date is February 26, 2017**

Only a limited a rooms have been blocked. If you try and they are full, contact Al at aws@virginia and he can have them add more rooms to the block.

You can also use this link to book your room:

You may need to paste this link into your browser, if it does not allow you to click on it.

https://www.marriott.com/meeting-event-hotels/group-corporate-travel/groupCorp.mi?resLinkIdData=TAV%5Efkrcy%60tavg%7Ctavg%6091.00%60USD%60false%604%603/19/17%603/21/17%602/26/17&app=resvlink&stop_mobi=yes

Check with the hotel when you make your reservation about cancellation policy.

For more information on the Courtyard by Marriott Fredericksburg, visit their website below.

<http://www.marriott.com/hotels/travel/fkrcy-courtyard-fredericksburg-historic-district/>

Directions

Map and directions to the hotel can be found at the Marriott web site at:

<http://www.marriott.com/hotels/maps/travel/fkrcy-courtyard-fredericksburg-historic-district/>