Delinquent Collections Course

18-19 October 2018 Roanoke County Public Library-Vinton Branch

Tools that can be used to collect delinquent taxes that will be covered in the course include: distress, treasurer's lien, set-off debt, administrative summons, DMV withholding, court process, judicial tax sale, and others

Course: Mandatory for initial certification for treasurers

Elective for deputies

For more information see the *Certification Handbook*. If you have questions on certification, contact Al Spengler at aws@virginia.edu

Instructors: Jeff Scharf, partner, Taxing Authority Consulting Services (TACS)

Gary Sabean, TACS, former Deputy Treasurer, Arlington County

Registration Site: https://commerce.coopercenter.org/ccps/login.php

Registration Fee: \$185 Member (TAV and CRAV members)

\$235 Non-Member (all others)

Registration Deadline: 9 October 2018

Fee includes course material, lunches both days, and breaks.

If you need a special meal (vegetarian, vegan, gluten fee), please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.

A \$20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled. **After you select your event, don't forget to check the box before the class in order to complete your on-line registration.**

Payment: On-line with a credit card

Check, electronic transfer or LPO also accepted

To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Make checks payable to: University of Virginia

Mail to: Treasurers' Association of Virginia

c/o Cooper Center for Public Service

PO Box 400206

Charlottesville, VA 22904-4206

Class Schedule and Information

Day One Registration & Continental Breakfast: 9:00 to 10:00 a.m.

Class begins at 10:00 a.m. and ends around 5:00 p.m.

Day Two Class Begins: 8:45 a.m. (subject to change on Day One)

Exam will start after lunch (3 Hours; Open Book)

What to Bring to Class: Several #2 Pencils

Assorted Highlighters Post-it and/or Sticky Notes

Grades: Grades are posted on line--usually within 10 days of end of class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out a an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: www.coopercenter.org and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson Bennett at the Center at 434-982-2144 and she can tell you your grade.

Meeting Location

The Roanoke County Public Library – Vinton Branch is located at 300 S. Pollard Street in Vinton, VA 24179. 540-857-5043

You can find maps to the library at this website:

http://www.roanokecountyva.gov/facilities.aspx?page=detail&rid=45&MOBILE=ON

If you are staying at the **SpringHill Suites**, the hotel will offer a free shuttle from the hotel to the Vinton Library. They will drop off and pick up. See schedule on next page.

If you are commuting, there is plenty of free parking at the library.

Hotel Information

SpringHill Suites by Marriott

301 Reserve Avenue Roanoke, VA 24016 540-400-6226

Room Block Name Treasurers' Association – Delinquent Collections

Cut-off Date 21 September 2018

Room Rate \$107 single/double

Hotel Amenities free Wi-Fi, fitness center, indoor pool

Parking Free

Shuttle Free shuttle between hotel and Vinton Public Library

Shuttle will leave the hotel at 8:00 a.m. each day.

Cancellation Policy 48 Hours

Hotel has only a limited number of doubles, so if you need a double room, reserve one today.

Only a limited a rooms have been blocked. If you try and they are full, contact Al at aws@virginia and he can have them add more rooms to the block.

Directions

I-81 to 581 7 miles to Wonju Exit - straight to 1st traffic light - turn left - go to second traffic light and turn right on Reserve Avenue. Hotel is on the left.

Other hotel amenities can be found at their website:

https://bit.ly/2ORuFNP