

# Delinquent Collections Course

4-5 March 2019

Brittingham-Midtown Community Center, Newport News

Tools that can be used to collect delinquent taxes that will be covered in the course include: distress, treasurer's lien, set-off debt, administrative summons, DMV withholding, court process, judicial tax sale, and others

**Course:**                   Mandatory for initial certification for treasurers  
Elective for deputies

For more information see the ***Certification Handbook***.

If you have questions on certification, contact Al Spengler at [aws@virginia.edu](mailto:aws@virginia.edu)

**Instructors:** Jeff Scharf, partner, Taxing Authority Consulting Services (TACS)  
Gary Sabean, TACS, former Deputy Treasurer, Arlington County

**Registration Site:**           <https://commerce.coopercenter.org/ccps/login.php>

**Registration Fee:**           **\$185** Member (TAV and CRAV members)  
**\$235** Non-Member (all others)

**Registration Deadline:**   **22 February 2019**

Fee includes course material, **lunches both days**, and breaks.

**If you need a special meal (vegetarian, vegan, gluten free), please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.**

A \$20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled. **After you select your event, don't forget to check the box before the class in order to complete your on-line registration.**

**Payment:**           On-line with a credit card  
Check, electronic transfer or LPO also accepted

To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Make checks payable to: **University of Virginia**

Mail to:                   Treasurers' Association of Virginia  
c/o Cooper Center for Public Service  
PO Box 400206  
Charlottesville, VA 22904-4206

## Class Schedule and Information

**Day One**     **Registration & Continental Breakfast: 8:30 to 9:00 a.m.**  
Class begins at 9:00 a.m. and ends around 5:00 p.m.

**Day Two**     **Class Begins: 8:45 a.m. (subject to change on Day One)**  
Exam will start after lunch (3 Hours; Open Book)

**What to Bring to Class:**   Several #2 Pencils  
   Assorted Highlighters  
   Post-it and/or Sticky Notes

**Grades:**     Grades are posted on line--usually within 10 days of end of class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: [www.coopercenter.org](http://www.coopercenter.org) and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson Bennett at the Center at 434-982-2144 and she can tell you your grade.

## Meeting Location

The **Brittingham-Midtown Community Center** is located at **570 McLawhorne Drive** in **Newport News**. McLawhorne Drive is just off Jefferson Avenue (VA Route 143).  
Phone: 757-591-4853.  
There is plenty of free parking.

Follow the signs once you turn off Jefferson Avenue onto McLawhorne Drive. Enter the main entrance and you will come to information desk. The classroom will be to the left.

### DIRECTIONS

You can use direction websites such as [Googlemap.com](http://Googlemap.com) or [mapquest.com](http://mapquest.com) to obtain directions from your locality to the meeting site. Below are some sample directions.

#### From Richmond:

Take I 64-East. Merge onto Jefferson Avenue/VA-143 East via Exit 255A. Proceed 6.2 miles. Turn right onto McLawhorne Drive. Follow signs for the Community Center.

#### From Suffolk:

Take US-13 North/US-58 East/US-460 East to I-664 North. Merge onto I-664 North towards Newport News/Hampton. Take the Jefferson Avenue/35<sup>th</sup> Street/US-60 West, Exit 5. Keep left to take the Jefferson Avenue ramp. Turn left onto Jefferson Avenue/VA-143 W. Proceed 4.3 miles. Turn left onto McLawhorne Drive. Follow signs for the Community Center.

## Hotel Information

### Marriott Residence Inn Newport News

531 St. Johns Road  
Newport News, VA 23602

**757-842-6214**

**[www.marriott.com/phfn](http://www.marriott.com/phfn)**

Room Block Name:	Treasurers' Association of Virginia
Cut-off Date:	<b>24 February 2019</b>
Room Rate:	\$94 single/double
Hotel Amenities	free Wi-Fi, free breakfast, fitness center
Parking	Free
Cancellation Policy	48 Hours

**Only a limited a rooms have been blocked. If you try and they are full, contact AI at [aws@virginia](mailto:aws@virginia) and he can have them add more rooms to the block.**

The hotel is across from Patrick Henry Mall.

**Click this link to book your room: <http://tinyurl.com/ycxpnohs>**

## Directions to Residence Inn

### FROM I-64

The hotel is located just off exit 255A on I-64.

The hotel is located 2.8 miles from the UVA/VA Tech Center—about a 6-minute drive down Jefferson Avenue.

Map and directions to the hotel can be found at the Marriott web site at:  
**<http://www.marriott.com/hotels/hotel-information/travel/phfn-residence-inn-newport-news-airport/>**