

Banking and Cash Management

11-12 September 2018

Stafford County Public Safety Building, Stafford

This class introduces fundamental cash management strategies and techniques for governments. It covers the important elements of cash collection, disbursement, and reporting. Participants will learn the latest in cash management procedures, policies, and technology. The seminar will also provide tips for getting the most out of your banking relationship and show how to use the RFP process to get better services from your bank and minimize the cost to the government.

Registration Deadline is: August 28, 2017

Course: Mandatory for initial certification for treasurers; elective for deputies

For more information see the *Certification Handbook*.

If you have questions on certification, contact Al Spengler at aws@virginia.edu

Instructors: Kathleen L. Bowe, Managing Consultant
Dave J. Calvert, Sr. Managing Consultant
PFM Asset Management LLC will be teaching the course.

Registration Site: <https://commerce.coopercenter.org/ccps/login.php>

Registration Fee: **\$185** Member (TAV and CRAV members)
\$235 Non-Member (all others)

Registration Deadline: **4 September 2018**

Fee includes course material, **lunches both days**, and breaks.

If you need a special meal (vegetarian, vegan, gluten free), please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.

A \$20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled. **After you select your event, don't forget to check the box before the class in order to complete your on-line registration.**

Payment: On-line with a credit card
Check, electronic transfer or LPO also accepted

To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Make checks payable to: **University of Virginia**

Mail to: Treasurers' Association of Virginia
c/o Cooper Center for Public Service
PO Box 400206
Charlottesville, VA 22904-4206

Hotel Information

Fairfield Inn and Suites Fredericksburg

10330 Spotsylvania Avenue
Fredericksburg, VA 22408
540-891-9100

All Hotel were sold out in Stafford due to major event at FBI in Quantico.

**I had to block all 10 rooms in Fredericksburg in my name
(Albert Spengler)**

**When you call the hotel, give them my name and date of the
room, September 10-12**

**They will then ask for a credit card number and move the room from
my name to your name**

You must call by September 4.

After this date I am cancelling all room left in my name.

| | |
|---------------------|--|
| Room Block Name: | Albert Spengler |
| Cut-off Date: | 4 September 2018 |
| Room Rate: | \$93 room with two queens |
| Hotel Amenities | free Wi-Fi, free breakfast, fitness center |
| Cancellation Policy | 48 Hours |

**Remember to bring a government ID with you for the
Government Rate.**

Only a limited a rooms have been blocked. If you try and they are full, contact AI at aws@virginia and he can have them add more rooms to the block.

For more information on the Fairfield Inn by Marriott Fredericksburg, visit their website:

<http://www.marriott.com/hotels/travel/fkbf-fairfield-inn-and-suites-fredericksburg/>

Directions

Map and directions to the hotel can be found at the Marriott web site at:

<http://www.marriott.com/hotels/maps/travel/fkbf-fairfield-inn-and-suites-fredericksburg/>

**Allow about 20 minutes to commute from the Fairfield Inn to the Stafford County
Public Government Center.**