

# Banking and Cash Management

9-10 March 2020

South County Library, Roanoke County

This class introduces fundamental cash management strategies and techniques for governments. It covers the important elements of cash collection, disbursement, and reporting. Participants will learn the latest in cash management procedures, policies, and technology. The seminar will also provide tips for getting the most out of your banking relationship and show how to use the RFP process to get better services from your bank and minimize the cost to the government.

**Course:** [Mandatory for initial certification for treasurers; elective for deputies](#)

For more information see the ***Certification Handbook***.

If you have questions on certification, contact Al Spengler at [aws@virginia.edu](mailto:aws@virginia.edu)

**Instructors:** Nelson L. Bush, Managing Director  
Danton Ponzol, Sr. Analyst – Treasury  
Leslie Weaber, Sr. Analyst  
PFM Asset Management LLC

**Registration Site:** <https://commerce.coopercenter.org/ccps/login.php>

**Registration Fee:** **\$185** Member (TAV and CRAV members)  
**\$235** Non-Member (all others)

**Registration Deadline:** **24 February 2020**

Fee includes course material, **lunches both days**, and breaks.

**If you need a special meal (vegetarian, vegan, gluten free), please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.**

A \$20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled. **After you select your event, don't forget to check the box before the class in order to complete your on-line registration.**

**Payment:** On-line with a credit card  
Check, electronic transfer or LPO also accepted

To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Make checks payable to: **University of Virginia**

Mail to: Treasurers' Association of Virginia  
c/o Cooper Center for Public Service  
PO Box 400206  
Charlottesville, VA 22904-4206

## Class Schedule and What You Need to Bring with You

**Day One**     **Registration:**     **8:30 to 9:00 a.m.**  
Class begins at 9:00 a.m. and ends around 5:00 p.m.

**Day Two**     **Class** will begin at **8:45 a.m.** and ends before lunch.  
Open Book Exam will follow lunch

You have three hours to complete the exam and can leave when you are finished.

Remember to bring the following materials with you to class:

**Several #2 pencils**

**Assorted highlighters and/or stickies for marking important passages in the text.**

### Grades:

Grades are posted on line--usually within a week of the end of the class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out a an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: [www.coopercenter.org](http://www.coopercenter.org) and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson at the Center at 434- 982-2144 and she can tell you your grade.

## Meeting Location

The **South County Library** is located at **6303 Merriman Road** in **Roanoke, VA.**  
540-772-7507

There is plenty of free parking. **You should park on the left hand side of the building and use the left side/front entrance. Do not use the main front entrance.**

### From the North off I-81

Take left lanes to take exit 143 for I-581 S/US 220 S toward Airport/Roanoke.

Continue onto I-581 S/ US-220 S for 9.7 miles.

Take the VA-419 N/US-220 BUS/Franklin Road exit toward Salem.

Turn right onto VA-419 N/Electric Road. Go 0.8 mile.

Use the left 2 lanes to turn left onto Starkey Road. Follow Starkey Road for 2.0 miles.

Turn right onto Merriman Road. Go 0.3 mile, enter the traffic circle and take the 3rd exit. Library is large building on your left, you cannot miss it.

### From the South off I-81

Take the right lanes to take exit 143 for -581 S/US 220 S toward Airport/Roanoke.

Then follow the directions above,

**For directions from points east of Roanoke, use google maps or other apps to the South Library.**

## Hotel Information

### Holiday Inn - Tanglewood

4468 Starkey Road  
Roanoke, VA 24018

**540-774-4400**

**<https://tinyurl.com/sooc2pr>**

Room Block Name:	Treasurers' Association of Virginia
Cut-off Date:	<b>1 March 2020</b>
Room Rate:	\$96 single/double
Hotel Amenities	free Wi-Fi, free breakfast, fitness center
Parking	Free
Cancellation Policy	48 Hours

**Only a limited number of rooms have been blocked. If you try and they are full, contact AI at [aws@virginia.edu](mailto:aws@virginia.edu) and he can have them add more rooms to the block.**

The hotel is near Tanglewood Mall.

**Click this link to book your room: <https://tinyurl.com/samk4ce>**

## Directions to Holiday Inn - Tanglewood

### FROM I-81

Take exit 143 for I-581 S/US 220 S toward Airport/Roanoke.  
Continue on I-581 S/ US-220 S for 6.2 miles. Continue on US-220 S for 3.5 more miles.  
Take the VA-419 N/US-220 BUS/Franklin Road exit toward Salem.  
Turn right onto VA-419 N/Electric Road. Go 0.8 mile.  
Turn right onto Starkey Road. You will see the Hotel.

The hotel is located 2.6 miles from the South County Library—about a 6-minute drive.

**The hotel also offers a shuttle for those who do not want to drive.**