

Level II Accounting Course

June 21-22, 2017

UVAVA Tech Higher Education Center

Registration Deadline: June 14

Background Information

To earn the certificate in Accounting, you need to complete the Level I, Level II and Level III Accounting Courses. **You must have taken Level I or passed the challenge exam to take Level II.**

Level III will be offered at the joint summer conference, which is held in conjunction with the Commissioners of the Revenue, in **Wintergreen** on **August 8-9, 2017**.

Course Description

Accounting Level II: Understanding Governmental Accounting

This course covers accounting and reporting standards, budgeting and fund accounting. A major focus of the course is on the main difference in the measurement focus and basis of accounting between governmental funds and proprietary funds. It covers some of the unique accounting methods for these fund as well as the related fund financial statements.

This is a day and ½ day class.

The course will incorporate several in class exercises.

Instructor

Bruce W. Chase, CPA. Ph.D.

Bruce Chase is a professor of accounting and the director of the Governmental and Nonprofit Assistance Center (GNAC) at Radford University. Bruce has written numerous articles on governmental and nonprofit accounting and is a frequent speaker on these topics. He was awarded the Association of Government Accountants' (AGA) National Education and Training Award in 2002, outstanding service award from the VGFOA in 2000 and the VSCPA's Broadus Award in 1997.

Registration fee is \$210 and includes course materials, continental breakfast (both days), breaks, and lunch (first day only). ***There is no lunch on day two as the exam is before lunch.***

The course exam is open book; It contains 50 questions and there is a 2 hour time limit.

Class Schedule

Wednesday, June 21:	Continental Breakfast: 8:30 – 9:00 a.m. Class: 9:00 a.m. – 4:30 p.m. Lunch: 12 Noon – 1:00 p.m.
Thursday, June 22	Continental Breakfast: 8:00 – 8:30 a.m. Class: 8:30 a.m. – 11:00 a.m. Exam: 11:00 a.m. – 1:00 p.m.

Remember to bring the following materials with you to class:

- Number two pencils
- Assorted highlighters and/or stickies

Also remember to bring a copy of your locality's Comprehensive Annual Financial Report (CAFR) with you to class. If more than one person is attending from a locality, you can share the report; no need to bring one for each person in the class.

Grades will be posted on the Cooper Center web site about a week after the exam.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out an enrollment form to view your grade on-line. You can download the form at the Cooper Center web site: www.coopercenter.org and click on *Certification Programs* and then download the *Enrollment Form*.

Otherwise to check your grade, please call Beth Watson Bennett at the Center at 434-982-2144 and she can tell you your grade.

Lodging In Richmond Area

The **Fairfield Inn and Suites Richmond North West** offers a special rate to students attending a course at the UVA/VA Tech center.

The rate is **\$89 single/double** occupancy plus state and local taxes.

The government rate is substantially lower than the regular room rate.

Check with the hotel about their cancellation policy.

**I did not block any rooms at the hotel; they have a limited number of rooms left.
So reserve a room ASAP if you need one.**

The hotel is approximately 2.1 miles from the University of Virginia Richmond Center.

Hotel website can be found at:

<http://www.marriott.com/hotels/hotel-information/travel/ricfi-fairfield-inn-and-suites-richmond-northwest/>

Fairfield Inn and Suites by Marriott

9937 Mayland Drive
Richmond, VA 23233
Phone: 804-545-4200
Fax: 804-545-4219
www.fairfieldinn.com/ricfi

For detailed directions from your locality to the Fairfield Inn, go to their website:

<http://www.marriott.com/hotels/maps/travel/ricfi-fairfield-inn-and-suites-richmond-northwest>

University of Virginia Richmond Center

Room TBA

The **University of Virginia Richmond Center** is located at **2810 N. Parham Road**, Henrico VA 23294 (804-662-7464).

Free parking is available. Do **not** park in spaces marked "Visitor".

From Washington (North)

Take I-95 South to Exit 84B, connecting with 295 North. Continue on 295 North for 10 miles to Exit 53, merging onto I-64 East. Take I-64 East for 3.2 miles to Exit 181 Parham Road. Turn left at the top of the ramp onto Parham Road North. Remain in the left lane for .3 miles and merge into the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

From Petersburg (South)

Take I-95 North to Exit 79, I-64 West. Travel 5.4 miles to Exit 181B Parham Road North. This is the first Parham Road exit. Immediately merge over to the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

From Downtown Richmond

Take the RMA I-195 to I-64 West. Exit I-64 via the ramp at Exit 181B Parham Road North. This is the first Parham Road exit. Immediately merge over to the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

From the Airport (East)

Take I-64 through Richmond to I-64 West toward Charlottesville. Exit I-64 via the ramp at Exit 181B Parham Road North. This is the first Parham Road exit. Immediately merge over to the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

From Charlottesville (West)

Take I-64 East. Take Exit 181 Parham Road. Turn left at the top of the ramp onto Parham Road North. Remain in the left lane for .3 miles and merge into the left turning lane. Turn left at the stoplight onto Mayland Dr. Turn right onto Operations Center Dr. (3rd entrance on the right). Proceed to the building straight ahead. Use the main entrance to enter the building.

Website can be found at:

<http://www.scps.virginia.edu/locations/location-detail/richmond>